

SINGAPORE VISA REQUIREMENTS @ DELHI MISSION FOR RESIDENTS OF FOLLOWING STATES

Arunachal Pradesh, Assam, Bihar, Haryana, Himachal Pradesh, Jammu and Kashmir, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Punjab, Rajasthan, Sikkim, Tripura, Uttar Pradesh, Uttarakhand and West Bengal.

Basic documentation:

- Valid passport for at least six months validity on entry into Singapore along with photocopy of first, last page and any observation page.
- Form 14A Application form duly filled and signed by Applicant. **Do not use correction fluid**
- 2 recent camera clicked colored photographs **(mobile clicked photo/selfies not acceptable)** as per specs (35 mm wide by 45 mm high without border and **taken within the last 3 months**; taken full face without headgear, unless the applicant habitually wears a headgear in accordance with his/her religious or racial custom but the headgear must not hide the applicant's features. The facial image **must be between 25 mm and 35 mm from chin to crown; taken against a plain white background with matt or semi-matt finish**) **One photo to be pasted on visa form 14A and should be cross signed by the applicant.**
- Request/Covering Letter
- **In case of change in address** or passports issued in states not in Singapore High Commission Delhi jurisdiction; attach any one of following.
 - -Lease/Rent Agreement on stamp paper of current residential address/government allotment letter
 - -Landline telephone bill copy
 - -Aadhaar Copy

For Tourist and Social Visits:

- Proof of Employment/occupation such as 3 months' salary slips, ID Card copy, Employment letter, GST/Registration in case of business + 6 months bank statement with name and address. In case of **Self Employed** (Eg. Share trader, digital marketing, you tubers etc) give description of occupation with supporting documents.
- Visiting Relatives or stay with relative attach an Invitation along with inviter's Copy of FIN/NRIC card.

For Business, Conferences or official visits (Mandatory documents):

- Request letter from company confirming name of applicant and giving purpose of visit.
- Invitation letter from Singapore counterpart on letterhead with complete address and details of signing person.
- **For Business only:** Attach Form V39A from the Singapore counterpart (company) with stamp and UEN (**Fill out the format provided-Do not Replicate/change**) and must be filled and Signed by the Singapore Citizen/PR only.

Seamen and their dependents:

- Shipping Company's request letter
- Letter of Guarantee from Shipping Agent in Singapore with Regn No.

Visa fee: INR 2100+ Service Charges Rs.1000.00 +GST 18 % (180) on Service Charges

Note:

- **You are advised to apply for an entry visa within 30 days prior to arrival in Singapore.**
- **The processing time for visa applications will generally take 3 to 5 working days (excluding date of submission, weekends and public holidays). Some applications may take longer to process.**
- **Each visa application and its validity will be considered on its own merits. The minimum visa validity is 9 weeks.**
- **For Non Personal Submission an Authorization Letter is Mandatory and a WA Video Verification will be conducted prior to processing from Ph: 9870223331**

For Group Travel (e.g. Incentive tour, Employee group travel, Educational tour etc)

Basic documentation:

- Valid passport for at least six months validity on entry into Singapore along with photocopy of first, last page and of any observation page.
- Form 14A Application form duly filled and signed by the Applicant
- 2 recent colored photographs as per specs (*35 mm wide by 45 mm high without border and taken within the last 3 months; taken full face without headgear, unless the applicant habitually wears a headgear in accordance with his/her religious or racial custom but the headgear must not hide the applicant's features. The facial image must be between 25 mm and 35 mm from chin to crown; taken against a plain white background with matt or semi-matt finish*) **One pasted on visa form 14A and should be cross signed by the applicant**
- Proof of residence, any one of 2 of following in case of change of address or passport issued in states not in Singapore High Commission Delhi jurisdiction.
 - Lease/Rent Agreement on stamp paper of current residential address/government allotment letter
 - Land line telephone bill copy
 - Aadhaar Copy

Additional Documents:

- Covering request Letter from Company giving purpose of travel (e.g. Incentive tour, Employee group travel, Educational tour etc), confirming cost and responsibility with name, designation and contact no of person signing letter. The letter must include authorization to 'Rajesh Suri & Co. to file the visas online.
- The Designated/Authorized Representative will be contacted and in addition to normal requirements an additional Undertaking is to be provided by representative confirming:
 1. The bona fide status of applicants;
 2. Validation of documents submitted; and
 3. That the form 14A was completed personally by each applicant.
- Name list with Passport No's duly authenticated by person signing letter with company stamp/seal.
- Registration Certificate/GST and Bank Statement of Company
- Land arrangement, hotel confirmation and day to day itinerary on letter head of Singapore Travel agent/Hotel/Supplier with their address and contact details.
- Proof of Confirmed Air Travel Reservation.

Visa fee: INR 2100+ Service Charges Rs.1000.00+GST18 % (180) on Service Charges

Note:

- **You are advised to apply for an entry visa within 30 days prior to arrival in Singapore.**
- **The processing time for visa applications will generally take 3 to 5 working days (excluding date of submission, weekends and public holidays). Some applications may take longer to process.**
- **Each visa application and its validity will be considered on its own merits. The minimum visa validity is 9 weeks.**

We accept only complete visa applications and reserve the right to verify all attached documents.

Jurisdiction For MUMBAI :

Chhattisgarh, Goa, Gujarat, Maharashtra, Madhya Pradesh, Odisha.

Link: <https://www.mfa.gov.sg/Overseas-Mission/Mumbai/Consular-Services/Visa-Information>

Jurisdiction For CHENNAI:

Andaman and Nicobar, Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Telangana.

Link: <https://www.mfa.gov.sg/Overseas-Mission/Chennai/Visa-Information>